



CHILD SAFETY REPORTING PROCESS

WHO CAN REPORT?

Parents/Guardians, Child, Staff members or volunteers (e.g team manager)

WHAT TO REPORT?

Any child safety and wellbeing concerns, including:

- Any form of child abuse - physical abuse, sexual abuse, verbal abuse, bullying, emotional or psychological abuse and neglect
- Any disclosures of abuse or harm to a child
- Any allegations, suspicious or observations
- Any breaches of our Club and/or Basketball Victoria Codes of Conduct
- Any other safety or wellbeing issues involving children

CALL 000 IF A CHILD IS IN IMMEDIATE DANGER

HOW?

Email Child Safety and Wellbeing Officers
welfare@elthamwildcats.net.au
or phone the Club Office 9439 5686

WHO TO?

Eltham Wildcats Child Safety and Wellbeing Officers
Rachel Morgan, Leanne Giardina, Kristy Dodwell or Leanne Sheean

WHAT HAPPENS NEXT?

The Child Safety and Wellbeing Officers will:

- Offer support to the child, the parents, the person who reports, and all the staff members or volunteers involved
- Initiate internal processes to ensure the safety of the child, clarify the nature of the complaint and commence disciplinary process (if required)
- Decide, in accordance with legal requirements and duty of care, whether the matter should/must be reported to the police or Child Protection and make report as soon as possible if required

OUTCOME

As appropriate, all relevant staff, volunteers, parents and children will be notified of the outcome of any investigation.
This process may lead to updates being made to related Club policies and procedures.

WWW.ELTHAMWILDCATS.COM.AU