



Policy Name:	Tournaments, Camps and Tours Policy
Approved BY:	General Committee
Responsible:	CEO, Junior Domestic Committee, Junior Championship Committee
Effective Date;	May 2021
Review Cycle:	1 Year

Purpose

The purpose of this document is to give clear instruction to all teams representing Eltham Wildcats Basketball Club on the expectations of participation at tournaments and the related processes.

This policy is also designed for events where the Club undertakes the responsibility for the supervision of conduct and the safety of all participants, rather than those tasks being the responsibility of parents or a person delegated by the parents. It is designed to maximise the safety precautions for participants and to provide guidance in selection and preparation of those who will have responsibilities.

Scope

This Policy covers all Eltham teams and their participation in tournaments and all events that go beyond one day involving an overnight stay or several overnight stays and in which the Club is the primary supervisor; it is particularly relevant to Junior teams.

Detail - Tournaments

EWBC regards “away tournaments” as a valuable experience for its players and their families and encourages teams to participate in tournaments.

Except as indicated below, all tournaments shall be on a user-pay basis.

Special efforts shall be made to support the tournaments of those associations/clubs which support the Eltham section of the Eltham-Dandenong Junior Basketball Tournament which, for the remainder of this document, shall be referred to as 'Supported Tournaments'.

The General Committee of the Club affirms that all championship teams are expected to attend at least one 'Supported Tournament' each competitive year and requires the Junior Championship Committee to co-operate in the implementation of this policy.

Up to \$100 reimbursement towards accommodation, travel or entry costs will be available to coaches, upon appropriate submission, for costs associated with attendance at an interstate or country Supported Tournament, except that no coach

will be eligible for more than \$100 in a competitive year. The exact amount will be set by the Finance Manager on a tournament-by-tournament basis.

Normally there shall be a reimbursement of part of registration of fees for teams entering Supported Tournaments on application to the Club with evidence of enrolment. The amount may vary according to the importance of the incentive on the advice of those with knowledge of the particular tournament but within the limits set by the Finance Committee.

Where teams are formed for special development or opportunity for those who do not normally attend tournaments, team registration fees may be reimbursed up to 20%. This will apply where no more than one player is a championship player. This will require the approval of the CEO, who will assess each application on a case-by-case basis.

Except in circumstances determined by the relevant Committee in the case of special requirements, all accommodation shall be booked by individuals/families and in the name of those people. EWBC does not accept any liability for cancellations or damage at any place of accommodation. Such liability shall be entirely the responsibility of those who made the booking.

Teams are expected to strongly consider the impact that entry into a tournament may have on the EDJBA domestic competition in which their players are participants. Teams are discouraged from entering tournaments where this will have a deleterious effect on the number of players available in a team or teams. In the case that players are taken from domestic teams, those teams are expected to take an active role in finding fill-in players for these teams.

Any player registered with an EWBC team is expected to notify the Club if intending to play in a tournament with any other Association or Club.

Every player participating in supported tournaments or non-supported tournaments for EWBC is bound by the normal EWBC rules regarding conduct. Juniors (Under 18) are not to consume alcohol or smoke during a tournament. No person representing the EWBC shall take or trade in illegal substances or performance-enhancing drugs, nor act in any manner that may be dangerous or damaging to the reputation of EWBC.

Coaches and Managers shall be responsible for conduct at games, while accompanying parents/ guardians or other adults nominated with agreement by those parents/guardians are responsible for maintaining supervision of conduct at other times during tournaments.

Detail – Camps and Tours

SELECTION OF LEADERS

1. Advertisement for leaders shall indicate that not all those expressing interest will have the opportunity to be involved.

2. References shall be sought when the applicant is unknown, or little known. All leaders must have an active Working with Children Check that is linked to the Eltham Wildcats Basketball Club
3. Where possible leaders will be chosen by the Co-ordinator of the Programme but verified with a member of the Chair of the relevant program who, before notification of appointment, shall notify the Executive who have the power of veto.
4. There should be a mix of male and female leaders if both boys and girls will be participating.

PREPARATION OF LEADERS

1. All leaders must complete the 'Play By the Rules' Child Protection training which can be found here - <https://www.playbytherules.net.au/online-courses/child-protection-online-course>
2. All Leaders must sign a Code of Conduct form that is available here <http://elthamwildcats.com.au/wp-content/uploads/2019/10/Child-Safety-and-Wellbeing-Code-of-Conduct-Eltham.pdf>
3. There shall be a briefing, planning & training meeting for all overnight events. A component of this shall be the content and implementation of the above document are explained and discussed. An experienced outsider may be used to assist.
4. Preparation shall include supervision duties of leaders.

PARTICIPANTS' WELFARE

1. At a briefing meeting for parents and participants, the Club shall remind parents, that while all due care will be taken, involvement in basketball and other outdoor recreational activities does involve some risks, as does gathering any large group together in shared accommodation. Parents should be alerted to *all* relevant planned activities, such as swimming, boating, rock climbing, adventure games, travel to other townships, etc.
2. All tournament, tour and camp participants must adhere to the Club's Child Safety Policy
3. A safety officer with first aid qualifications shall be appointed for all events over a period of days in which parents are not responsible for those under the age of 18.
4. All Participants need to sign a medical form giving consent to seek emergency care during the camp/tour. Also advising of any medical conditions and

Emergency Contact Details. This form will be made available prior the camp/tour.

5. Participants shall be reminded of hygiene requirements.
6. The Club insists that rules of conduct for the camp include:
 - 6.1 No bullying, in all forms (The clubs bullying policy can be found here - <http://elthamwildcats.com.au/wp-content/uploads/2017/07/Bullying.pdf>)
 - 6.2 No vilification
 - 6.3 No invasion of personal space
 - 6.4 No smoking, taking of illicit drugs by any participant
 - 6.5 No consumption of alcohol by under-age participants.
7. Parents should be informed that any participant, who, after due warning, refuses to co-operate in the above policies, or in other ways disrupts the event, will be dismissed from the event and a parent will be required to collect the offender within 24 hours. Any participant who is considered a danger to the safety of participants may be dismissed without warning, with the requirement that parents arrange collection immediately.