



Team Managers Handbook 2021

Welcome

Following is information to acquaint team managers with information pertaining to the Victorian Junior Basketball League Representative Competition.

The VJBL consists of various levels of competition, Victorian Junior Championship (VC) and Victorian Junior League 1 – 10. (VJL) The competition provides a pathway and extends opportunity to all players, officials, coaches, administrators and spectators to participate across all levels.

Team Managers

Most associations appoint a Team Manager for each team. The Team Manager is usually a volunteer from one of the parents and assists the team in many ways or arranges a roster to do this. Fines may be imposed on Associations and are applicable for scoresheet misdemeanours, walkovers, etc. Team Managers can usually keep an eye on rules to ensure these are kept at a minimum. For a full list of fines please refer to the VJBL Rules of Operation which can be found on the VJBL Website. (A copy of the rules should also be taken to each game for any rules that may need clarification.)

Spectator Behaviour At no point before, during or after a game are spectators permitted to approach a referee. All spectators must abide by the Basketball Victoria (BV) Spectator Code of Conduct. If asked to leave the venue by a venue official, spectator/s must do so immediately, or reports and loss of games may be applied.

Behavioural Technical Foul

Coaches, assistant coaches, bench staff and players who receive behavioural technical fouls in 3 or more games during the VJBL playing calendar year, commencing in Spring Phase will have the following penalty applied.

- Tech Fouls in Three Games: Automatic 1 Game Suspension
- Tech Fouls in Four Games: Automatic 2 Game Suspension
- Tech Fouls in Five Games: Automatic 4 Game Suspension
- Tech Fouls in Six Games: Automatic 6 Game Suspension

Our Competition

The VJBL competition is played on a Friday evening at associated venues across the state. Grand Finals for lower grades may be played on a Saturday or Sunday. See VJBL Calendar on the website for details. Each week over 1300 teams participate in the competition which equates to about 650 games on 200 Courts across approximately 80 venues. The VJBL is arguably the largest competition of its kind, offering a graduated system of junior basketball competition giving opportunities for players to reach the peak, but also to climb the foothills.

The VJBL is made up of associations who enter representative teams. In most cases, these teams are selected from a 'domestic' competition that is played out of that particular association.

The VJBL Competition comes under the governing body of Basketball Victoria.

The League was designed to give keen junior basketballers an opportunity to participate at a more competitive level than their local domestic competitions. The VJBL allows teams to compete against composite teams from other Associations. The competition has developed as such to incorporate Associations Victoria wide.

There are 2 tiers of competition within the VJBL:

1. Victorian Junior Championship League (highest level of competition)
2. Victorian Junior League 1 through 10

Age Grouping

Players are 'grouped' depending upon age. Age groupings are as follows:

Under 12 – eligible players must not turn 12 in 2021; they are born in 2010 or later

Under 14 – eligible players must not turn 14 in 2021, they are born in 2008, 2009

Under 16 – eligible players must not turn 16 in 2021, they are born in 2006, 2007

Under 18 – eligible players must not turn 18 in 2021, they are born in 2004, 2005

Under 21 – eligible players must not turn 21 in 2021, they are born in 2001 2002,2003

Season

Games within the VJBL structure are usually played for about 40 weeks of the year commencing approximately early-mid November and going through to October the following year. There are usually three phases of competition played throughout the year as follows: The season has changed dramatically this year due to the current pandemic

- Spring Phase or Pre Grading phase – Usually early November (Cancelled)
- Grading Phase One & Two – Usually late November – March (Dates revised)
- These two different phases decide where the teams will play throughout the main season. This is Championship Phase for the whole competition and goes from March through to September.

The basketball year finishes usually mid-December and recommences at the end of January.

Cost

Associations pay a fee to enter representative teams into the VJBL. Generally this cost is one component of the subscription paid to the local association by participating players.

All players are required to wear a team uniform. Costs for uniforms differ from association to association. Please also keep in mind that players may also need to purchase shorts, warm-up tops, tracksuits etc. Your association will advise all players about uniform requirements. The VJBL expects a high standard of presentation of teams on the court.

Entry Fees

These vary from stadium to stadium. Spectator and Player Entry Fees are required at some stadiums and currently average about \$3.00 per person – players and spectators.

Team Sheet Fees

A team sheet fee (applied to pay for things like referees, association staff and venue hire) is also payable before the commencement of the game. This varies on the standard played and the time allocated for each game. I.e. Victorian Junior Championship teams pay more than Victorian Junior League teams. The Team Sheet fees for associations who also charge an entry fee for players and spectators usually range from about \$55 - \$65 per game plus players and spectators usually pay \$3.00 each entry to the venue. Some venues do not charge an entry fee for players and spectators. Their Team Sheet fee will usually range from about \$120 to \$130 collected usually by the Team Manager on behalf of the team before the commencement of the game. Some teams may choose to collect a lump sum from the parent group to cover a few games so that money may be kept in a kitty to save the Team Manager rushing around before each game collecting money.

Inter-Venue Passes

Please let parents know that these passes are available at all stadiums from the Venue Manager and should be requested if you intend to go on to another stadium on the same night. I.e. parents & spectators who pay a player/spectator door

entry usually pay at one venue only and get a pass if they need to go to another venue where door entry is charged for spectators

Inter-venue passes are available to both spectators and players with the following restrictions:

- A player must pay for door entry (if the venue has a door entry fee) at the venue at which he/she is playing irrespective of whether an entry fee has been paid for that player at an earlier stadium as a spectator.
- Some venues do charge a spectator entry* (even if a player is playing a game elsewhere later in the evening and has come to watch a sibling before heading off to their game.)
- Upon completion of his/her game the player is entitled to an Inter-venue Pass for any stadium, as a spectator.

Finals Qualification

If a paper scoresheet is used (rarely happens), players are required to sign the back of the scoresheet. This is to ensure they play enough games to qualify for finals and crossover grading games.

All players in each grade (Victorian Championship and Victorian Junior League 1-10. must play 40% of games. In the case that 40% of total games not be a round number then the total will be rounded up to games. (ie. 7.2 would be rounded up to 8 games) Exemption is only granted on the basis of documented medical reasons or approved exceptional circumstances. Players Injured during Championship phase prior to the 1st July must have their medical certificates emailed into the VJBL Administration by the 1st July. See Rules of Operation for full details. Team Managers should advise their Association contact of any injuries in the team so they can ensure medical certificates are sent through to VJBL by the correct date.

Any player diagnosed with an injury after the 1st July (except last 2 rounds) will have 14 days from diagnosis to produce a doctor's certificate to the VJBL Administration via email by the VJBL contact

A medical certificate submitted to cover either or both of the last two rounds for the season must be received by VJBL Administration by close of business on the Monday following the last game.

(Grading games are not counted towards the number of games played for the season.) Information regarding the amount of games each player has played during the season can be found on the VJBL website.. See Rules of Operation for full details.

Fixtures & ladders

Information can be obtained from the website

In the early stages of the Phases, fixtures are posted on a weekly basis, due to the fact that we need the results from the previous week. As soon as possible, blocks of fixtures are accessible for families to plan. Ladders are contingent on results being obtained.

Unofficial results are posted on the VJBL website on the Saturday following the game. These results are verified once the official data is received, should any errors occur then they are rectified at this time.

If you notice an error on the website, **please inform your Association contact** who will get in touch with the correct person at VJBL

Referees

The referees are part of the game, and while we may not like their decisions at times, verbal or other abuse of referees is unacceptable behaviour and also sets a bad example to the children.

A copy of Basketball Victoria's Codes of Conduct is available on the Basketball Victoria Website. We encourage every Team manager to read these. Team Managers at all levels are expected to conduct themselves in a manner which does not bring discredit to themselves, their children and their club.

Handy Hints for Team Managers

Your Association or coach may already have a list of expected duties for Team Managers. This list may be helpful but is not a requirement.

All contact with VJBL should be directed through your Association contact.

The emergency VJBL phone is for use by anyone on Friday nights only so if you have a rule query, get lost, not sure about something happening at a game or venue then call

0430 541 847 It is usually easier to get something sorted out while it is happening than deal with it later.

TM to take to games

- List of player details – name, date of birth, address, phone, parents names. Before you circulate player / parent details within the team, ensure all parents approve the information handed out.
 - Fixture
 - Attendance sheet
 - Scoring roster
 - Timing rules
 - Playing rules
 - List of venues
 - Singlet colours of opposition (Check fixture to ensure no uniform contrast clash) Be aware that if there is a clash, the HOME team or, if at a neutral venue the first named team must change singlets.
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- Each team, before the start of the game must provide a competent scorer. All parents should take a turn and a roster is usually provided by the Team Manager so that all parents are involved. Any parent who is not confident with scoring should be given assistance by another parent in the team. Scorers should be aware of timing rules for the age group and grade. Team Managers should have a copy of timing regulations on hand in case they are not supplied on the bench. (Referees may not know the rules)
 - During games, the Team Manager will usually sit on the bench with the team and be ready with drinks etc. at time outs. Be aware of the foul situation by checking with the scorer from time to time and convey to the coach when needed. Your coach may require other assistance from you. Check with your coach.
 - It is worthwhile keeping a record of the score in case the scoresheet or data is lost.
 - Ensure your team scorer stays at the scorebench until the referee has signed off on the game and that every one agrees that the correct score is noted
No correction can be made after a scoresheet has been signed off.
 - It is important that you support your coach 100% and that if any problems with parents or players within the team come about then the coach needs to be aware of what is happening.
 - Ensure that team members are correctly dressed in uniform – regulation singlets tucked in, shorts and any other clothing items required by your Association. Rules may be relaxed during Grading while Associations are waiting for new uniforms.
 - VJBL contact must advise us of any uniform issues during grading.